

**PAS 2010
Project Requirements and Password**

Password

Similar to last year, PAS participants will need a unique user name and password to complete key project steps, including registration, data submissions and logo confirmation. The unique user name and password for your physician group may be found in the body of the email transmittal of this PAS registration packet. Your unique user name and password was sent to the individual on record as the primary PAS contact for your group. Please keep this username and password throughout the survey period.

If you cannot locate your password, please contact Julie France at jfrance@pbgh.org or at 714.735.8754.

2010 Project Requirements for Physician Groups

Requirement	How and When
Register for the PAS Group Survey, and optionally, the PAS Doctor Survey and CCHRI After Hours Survey.	Go to http://www.cchri.org/pas_registration September 10 – September 25, 2009
Electronically agree to the terms and conditions in the 2010 Participation Agreement.	Electronic “sign-off” is the last step in the online registration process
Submission, or confirmation, of the physician group logo and executive signature—to be printed on the survey cover letter and instrument.	Go to http://www.cchri.org/pas_registration September 10 – October 9, 2009
Completion of online survey regarding the group’s coding practices and provider specialties.	Go to http://www.cchri.org/pas_registration September 10 – October 9, 2009
Submission of data files on all eligible patients, patient visits and providers, from which the survey sample will be drawn. All data submissions must meet the data quality criteria identified by PAS.	Go to http://www.cchri.org/pas_registration to download data specifications and the data checking tool no later than November 2. Data submissions due between November 2 and November 20, 2009 Final data corrections due: December 4th
Payment of participation fees for all survey options selected by the physician group.	Each group’s estimated fees will be calculated during the registration process. 100% of group survey fees are due January 15, 2010 . First half of doctor survey fees are due February 19, 2010 and remaining half are due August 2, 2010.

For your group’s protection, you are required to sign a Business Associate Agreement (BAA) with CSS, the survey vendor for the PAS project. A copy of the standard BAA can be downloaded from http://www.cchri.org/pas_registration. Groups who wish to use their own BAA will be charged a fee of \$250.