

**CCHRI 2009 HEDIS® CCHRI PROJECT TIMELINE  
LEVEL II COLLECTOR**

Date	Activity
February 2009	Collector Training; two on-sites (one North CA, one South CA, WebEx training)
February 25	Pull Lists received by Collectors
February 25 – April 17	Level II Collectors retrieve medical records from affiliated physicians, assess for compliance, pursue negatives, and submit to health plans
March 2	Project/Collector status update
March 5	Not Our Patient (NOP) Cover Sheets to be returned to health plans
March 17	3-week progress report due at Thomson Reuters
April 7	6-week progress report due at Thomson Reuters
April 20*	Medical records must be received by health plans.
April 21– mid/late June	Health plans pursue outstanding and additional medical records
June 30	Deadline to submit reimbursement requests to Health Plans
August 3	Collectors reimbursed by health plans

\*Charts received after this date will not be eligible for reimbursement by health plans

**HEALTH PLAN/COLLECTOR COMMUNICATION GUIDELINES**

Health plans and providers are encouraged to communicate throughout the data collection process on any problem-solving issues after initial medical record documentation has been submitted by Collector within the Level II Collector interval.